



Fleet Management System Coordinator (full time)

Location: Serooskerke (W) on site Publication: 25th July, 2025

Department: Operations & ICT

Are you passionate and enjoy working on complex worldwide projects in the Oil & Gas industry? Do you love to work in a dedicated and dynamic team striving for the best results? Then you might be the Fleet Management System Coordinator we are looking for and we encourage you to apply for this job.

About

OOS International B.V. is a Dutch company specializing in offshore accommodation and heavy lift services. From our headquarters in Zeeland, we manage global operations with a strong focus on innovation, safety, and sustainability.

The position

The role is responsible for maintaining and updating all data within the Maintenance Management System (MMS), including tasks, components, and spare parts. It involves creating and revising maintenance job descriptions in coordination with technical teams. The position provides user support and training, both offshore and onshore, ensuring proper system usage. The spare parts and component library, including BOMs and stock codes, must be kept accurate and current. Documentation control includes updating system-related manuals. Inventory management oversight ensures correct stock levels, movements, and part tracking. The role supports maintenance planning optimization and liaises with stakeholders such as crew, OEMs, and vendors. User access rights and system troubleshooting are also part of the responsibilities. Strong digital skills and CMMS experience (e.g., TM Master, AMOS, Maximo) are essential. Offshore certification and medical fitness are required.

Job and skill requirements

- **Maintenance Management Software (CMMS/ERP):** Experience with systems such as AMOS, Maximo, SAP PM, Star IPS, TM-Master or similar maintenance and inventory platforms.
- **Supply Chain Processes:** Understanding of supply chain principles, including inventory management, critical spares, and part coding.
- **Document Management Systems:** Experience with document control tools or systems for technical manuals and equipment documentation.
- **English Language Proficiency:** Strong command of written and spoken English; additional languages (e.g., Spanish or Portuguese) are an advantage.
- **Excel and Office Tools Proficiency:** Solid skills in MS Office data systems in general.
- **Basic Technical Knowledge:** Understanding of mechanical/electrical systems, equipment breakdown structures (EBS), and asset hierarchies.



What we can offer

- A key role in a growing international company
- Supportive and collaborative team culture
- Opportunities for professional development
- Competitive salary and benefits package
- Pension scheme
- Social and Team building activities

Interested?

If this job appeals to you, please send your application to hr@oosinternational.com.

Contact OOS International

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