



HR Generalist (part time) published 23rd July, 2025

Location: Serooskerke (W) on site

Department: Human Resources

Are you an experienced HR professional looking to make an impact in a dynamic, international company? OOS International B.V. is seeking a proactive and versatile HR Generalist to support our head office operations in Serooskerke.

About

OOS International B.V. is a Dutch company specializing in offshore accommodation and heavy lift services. From our headquarters in Zeeland, we manage global operations with a strong focus on innovation, safety, and sustainability.

The position

As an **HR Generalist**, you will be responsible for a broad range of HR activities that support our office-based teams. You'll work closely with management and employees to ensure smooth HR processes, compliance, and a positive working environment.

Tasks and responsibilities

- Manage recruitment and onboarding for head office roles
- Support employee development, performance reviews, and training coordination
- Handle employee relations and provide HR guidance to managers
- Maintain and update HR systems and personnel files
- Ensure compliance with Dutch labor laws and internal policies
- Assist with payroll coordination and benefits administration
- Contribute to HR projects and process improvements

Job and skill requirements

- Bachelor's degree in Human Resources, Business Administration, or related field
- 3+ years of HR experience, preferably in an international or technical environment
- Strong knowledge of Dutch labor law and HR best practices
- Excellent communication skills in Dutch and English
- Experience with HRIS systems and Microsoft Office
- A hands-on, solution-oriented approach and attention to detail



What we can offer

- A key role in a growing international company
- Supportive and collaborative team culture
- Opportunities for professional development
- Competitive salary and benefits package
- Pension scheme
- Social and Team building activities

Interested?

If this job appeals to you, please send your application to hr@oosinternational.com. For additional information please call +31 118 726200 and ask for the HR department.

Contact OOS International

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